

Explore French Immersion

What you need to know about Mohyla Institute

Move-In

- You may check-in between the hours of 9:00am and 5:00pm on Saturday, May 4th.
 - If for some reason you are unable to arrive between these hours please contact Mohyla Administration (noted in footer) to arrange for keys and access to the building.
 - **Mohyla staff will not be available after hours without prior arrangements. If you do not make arrangements there will be no way to obtain your keys and gain access to your room.**
- When you check-in you will receive your keys and a Condition of Premises Agreement.
- It is required that the Condition of Premises Agreement is filled out immediately (within 30 minutes of receiving your keys).
- After this agreement is filled out, it must be brought down to the main office for a Mohyla representative to sign. This is what the room will be compared to upon move-out, and if necessary any damage/cleaning charges assessed.
 - If there are any charges assessed after move-out for damages or cleaning, they will be deducted from the security deposit.
 - If there are damages in a shared room, the charges will be split evenly between all parties (unless both roommates agree the costs belong to only one individual).

Items Provided with Your Accommodation

- Shared accommodation
 - Single rooms are available for an additional fee of \$100.
 - Single rooms are available on a first come, first served basis.
 - If any of the single rooms are not rented, Mohyla staff may do a random assignment of remaining single rooms. This is based on luck of the draw and those drawn will not pay any extra.
 - Those who paid for a single room will not receive a refund if there is a random draw for single rooms left available. It is your choice whether to reserve and confirm a single room or whether to leave it to chance.

- Room linens
Mattress protector and a fitted sheet for a twin bed. Any noticeable dirt or staining on the linens is assumed to be permanent and the resident will be charged the replacement fee:
 - Mattress Protector: \$75
 - Fitted Sheet: \$15
- Meal services
Mohyla Institute provides buffet-style meals. We also have a 24/7 area called Baba's Bistro which has items such as cold cereal, bread, fruit, muffins, cookies, coffee, tea, milk, etc. Mohyla Institute does not accommodate special diets. There is a salad bar available for those who do not wish to eat the hot food option provided, and there is a shared fridge available for residents with dietary restrictions to store personal food items.

What to Bring

The following is a list of items you may want to bring to Mohyla with you:

- Linens: Towels, comforter, sheets (twin), pillow, and pillowcase. Linens can also be rented for \$50 with at least 3 days advance notice.
- Clothes hangers
- Shower sandals
- Slippers
- Toiletries
- Laundry soap
- Headphones
- Travel Mug & Water Bottle (Mohyla mugs & glasses are not to leave the property)

Prohibited Items

The following items are prohibited from Mohyla Institute property. Should these items be found in the room of a resident or in possession of a resident, eviction shall be immediate and the proper authorities shall be notified:

- Illegal substances
- Firearms and weapons of any sort
- Flammable liquids, explosives, and other dangerous substances

These flammable items are also prohibited as they are a fire hazard:

- Candles, incense, and air fresheners requiring a heat source are not allowed in the building.

Available for Rent

If you choose to rent linens or a parking space, this must be arranged at least one week before move-in by contacting Mohyla Institute directly. These items must be paid for in advance with an e-transfer or cheque, or with exact bills upon move-in.

- Parking:
 - \$60 for an assigned stall. There are limited parking spots available. We recommend reserving ahead of time to ensure a space.
- Linens:
 - \$50 to rent a complete set of linens (bath towel, hand towel, face cloth, pillow, pillow case, flat sheet, blanket).
 - Linen rentals must be arranged at least three days in advance.
 - The linens provided are to be washed at the end of the stay. Any dirt or staining on the linens is assumed to be permanent and the resident will be charged the replacement fee:
 - Face Cloth: \$5
 - Hand Towel: \$5
 - Bath Towel: \$10
 - Pillow Case: \$5
 - Pillow: \$15
 - Fitted Sheet: \$15
 - Flat Sheet: \$15
 - Blanket: \$50
 - Mattress Protector: \$75

Living at Mohyla Institute

- Cleaning
 - There are cleaning supplies provided to clean your bedroom throughout your stay. There are vacuum cleaners located on the main floor beside the pop machine. In each bathroom there is cleaning solution (to add to water), a bucket, and paper towel.
 - Please do not leave your garbage for someone else to collect. There are waste and recycle bins available on the main floor, in the bathrooms, and waste bins in every room. Empty room garbage cans into the red garbage bin outside the SW exit.
 - Dishes must not be kept in rooms, nor removed from Mohyla property. Dishes are to be returned to the kitchen the day they are used.

- There are bins provided to put your used dishes in on the main floor. Dishes are to be scraped clean and all garbage thrown out, then the dishes sorted.
- Bathroom use:
 - Please use the garbage & recycling bins provided.
 - There are waste receptacles provided for prophylactics and feminine hygiene products. Please do not flush these products down the toilets.
- Baba's Bistro:
 - There is food provided 24/7 in the Baba's Bistro area. Please take only what you will eat and do not eat anything which has another person's name on it. Those with dietary restrictions may keep food in the shared fridge.
- Quiet hours:
 - Sunday to Thursday: 11:00pm – 6:00am
 - Friday & Saturday: 12:00 midnight – 6:00am
 - Headphones should be in use for music, video games, and movies so as not to disturb your neighbours.
- Guests:
 - During Explore, residents are not allowed any casual guests. The building is for residents only.
- Smoking:
 - Smoke is not permitted within the premises.
 - Must take place three meters away from any entrance, window, or air intake.
 - Paraphernalia has to be kept in closed containers.
 - Regularly washing outerwear is required to ensure the smell of smoke does not linger in hallways and bedrooms.
 - Cannabis is to be consumed on the South side of the building (the back of the building, in the parking area). When smoked, it must also be done three meters away from any entrance, window, or air intake.
- Temperature control:
 - The building is run on hydronic heat (also known as a hot water baseboard system).
 - There are no air conditioners on the second or third floor of the building. Individual air conditioners are available for rent for \$50/month. These units take up quite a bit of floor space. You also lose the ability to use your window while they are in use (the a/c unit uses the window for air intake and outtake).

- Keys:
 - If keys are lost or misplaced let Mohyla Administration know immediately so that the FOB can be deactivated. You will be charged for the lost set (to be paid in cash) before receiving a new set.
 - You will receive a front door fob, room key, and laundry key.
 - The grey teardrop shaped plastic piece is an electronic key (fob) for the front door. Place the fob in front of the black unit with the small red light until you hear a beep. When the light is green you may enter. You have 10 seconds.
 - Room key is specific to your room only.
 - Bronze key with 2A inscribed is a laundry key.
- Shared Damages
 - If anything is damaged in the building in the time Explore students are living at Mohyla, the cost of the damages will be split amongst all Explore participants evenly if the responsible party does not come forward.
- Laundry:
 - Unlimited Use Laundry Room:
 - Located on the second floor, west wing, next to the women's washroom.
 - Coin Laundry:
 - Located on the third floor, east wing, by the north stairwell.

Move Out

- Your room must be in the same condition when you move out, as it was when you moved in.
 - Garbage & recycling should be emptied into the main outside bins (in the Mohyla parking lot, just outside the back door on the west side of the building).
 - All linens must be without damage or stains.
 - The room should be dusted and wiped down.
- You must sign up for a move out inspection time slot one week before moving out. If you will be leaving outside of office hours, you agree to trust the judgment of a Mohyla staff member as to the state of your room.
- You must return your keys to the Mohyla Institute office by 11:00am on Thursday, June 6th.
 - If you will be leaving outside of office hours, there are envelopes in a bin on the front of the office door. Write your name and room number on the envelope, seal the envelope, and slide it under the office door.

- Lost key price list:
 - Laundry key: \$20
 - Bedroom key: \$20
 - FOB: \$30

Additional Information

If you have any questions which have not been answered by this information sheet, please feel free to contact Mohyla Administration ahead of your arrival. We are happy to answer any questions or concerns you may have.

Phone: 306.653.1944

Email: info@mohylainstitute.ca