

Explore French Immersion

What you need to know about Mohyla Institute

Move-In

- You may check-in between the hours of 9:00am and 5:00pm on Saturday, May 6th.
 - If for some reason you are unable to arrive between these hours please contact Mohyla Administration (noted in footer) to arrange for keys and access to the building.
 - **Staff will not be available after hours without prior arrangements. If you do not make arrangements there will be no way to obtain your keys and gain access to your room.**
- When you check-in you will receive your keys and a Condition of Premises Agreement.
- It is required that the Condition of Premises Agreement is filled out immediately (within 30 minutes of receiving your keys).
- After this agreement is filled out, it must be brought down to the main office for a Mohyla representative to sign. This is what the room will be compared to upon move-out, and if necessary any damage/cleaning charges assessed.
 - If there are any charges assessed after move-out for damages or cleaning, they will be deducted from the security deposit.
 - If there are damages in a shared room, the charges will be split evenly between all parties (unless both roommates agree the costs belong to only one individual).

Items Provided with Your Accommodation

- Room linens: Mattress protector and a fitted sheet for a twin bed. Any noticeable dirt or staining on the linens is assumed to be permanent and the resident will be charged the replacement fee:
 - Mattress Protector: \$75
 - Fitted Sheet: \$15
- Meal services provided:
 - Breakfast: 7:30-9:00am Monday through Friday
 - Lunch: 11:30am - 1:00pm Monday through Friday
 - Brunch: 11:30am - 1:00pm Saturday & Sunday
 - Supper: 5:00-6:00pm Monday - Sunday
 - 24/7 access to Baba's Bistro: A self-serve area
 - For the statutory holiday on Monday, May 22nd brunch and supper will be provided

What to Bring

The following is a list of items you may want to bring to Mohyla with you:

- Linens: Towels, comforter, sheets (twin), pillow and pillowcase. Linens can also be rented for \$50 with advance notice.
- Clothes hangers
- Shower sandals
- Slippers
- Toiletries
- Laundry soap
- Laptop (HDMI cord to play movies in theatre room)
- Headphones
- Travel Mug & Water Bottle (Mohyla mugs & glasses are not to leave the property)

Prohibited Items

The following items are prohibited from Mohyla Institute property. Should these items be found in the room of a resident or in possession of a resident, eviction shall be immediate and the proper authorities shall be notified:

- Illegal substances
- Firearms or weapons of any sort
- Flammable liquids, explosives and other dangerous substances

These flammable items are also prohibited as they are a fire hazard:

- Candles or incense

Available for Rent

If you choose to rent linens, a laundry key, or a parking space, this must be arranged at least one week before move-in by contacting Mohyla Institute directly. These items must be paid for in advance with an e-transfer or cheque, or with exact bills upon move-in.

- Parking:
 - \$60 for an assigned stall. There are limited parking spots available. We recommend reserving ahead of time to ensure a space.
 - \$30 for a street parking pass. This enables the user to park on the street in front of Mohyla Institute. There are limited passes available. We recommend reserving ahead of time to ensure a space.

- Laundry:
 - \$15 for a laundry room key (unlimited laundry)
 - \$1.00/load for coin laundry (outside provider, price is subject to change without notice)
- Linens:
 - \$50 to rent a complete set of linens (bath towel, hand towel, face cloth, pillow, pillow case, flat sheet, blanket).
 - Linen rentals should be arranged at least one week in advance.
 - The linens provided are to be washed at the end of the stay. Any dirt or staining on the linens is assumed to be permanent and the resident will be charged the replacement fee:
 - Face Cloth: \$5
 - Hand Towel: \$5
 - Bath Towel: \$10
 - Mattress Protector: \$75
 - Fitted Sheet: \$15
 - Flat Sheet: \$15
 - Blanket: \$30
 - Pillow: \$15
 - Pillow Case: \$5

Living at Mohyla Institute

- There are cleaning supplies provided to clean your bedroom throughout your stay. There are vacuum cleaners located on the main floor beside the pop machine. In each bathroom there is cleaning solution (to add to water), a bucket, and disposable cloths.
- Please do not leave your garbage for someone else to collect, not even in the common areas such as the dining room, lounges and classroom. There are waste bins available in every room which can be emptied in the main garbage bin outside the SW exit.
- Dishes must not be kept in rooms, nor removed from Mohyla property. Dishes are to be returned to the kitchen the day they are used.
- There are bins provided to put your used dishes in on the main floor. Dishes are to be scraped clean and all garbage thrown out, then the dishes sorted.
- Bathroom use:
 - Please use the garbage & recycling bins provided.
 - There are waste receptacles provided for feminine hygiene products. Please do not flush these products down the toilets.
- Baba's Bistro:
 - There is food provided 24/7 at Baba's Bistro. Please take only what you will eat, and do not eat anything which has another person's name on it.
 - The fridge is for food Mohyla provides, it is not for personal use.
 - Medical issues notwithstanding. Please notify Mohyla staff if this is the case.

- Quiet hours:
 - Headphones should be in use for music, video games, or movies.
 - Quiet hours are:
 - Sunday to Thursday: 11:00pm – 6:00am
 - Friday & Saturday: 12:00 midnight – 6:00am
- Temperature control:
 - The building is run on hydronic heat (also known as a hot water baseboard system). There are no air conditioners on the second or third floor of the building. Individual air conditioners are available for rent for \$50/month. These units take up quite a bit of floor space. You also lose the ability to use your window while they are in use (the a/c unit uses the window for air intake and outtake).
- Keys:
 - If keys are lost or misplaced let the Resident Assistant or Mohyla Administration know immediately so that the FOB can be deactivated. You will be charged for the lost set (to be paid in cash) before receiving a new set.
 - The grey teardrop shaped plastic piece is an electronic key (fob) for the front door.
 - Place the fob in front of the black unit with the small red light until you hear a beep.
 - When the light is green you may enter. You have 10 seconds.
 - Room key is specific to your room only.
 - Bronze key with 2A inscribed is a laundry key.
- Laundry:
 - Unlimited Use Laundry Room:
 - Located on the second floor, west wing, next to the women's washroom.
 - Coin Laundry:
 - Located on the third floor, east wing, by the north stairwell.

Move Out

- Your room must be in the same condition when you move out, as it was when you moved in.
 - Garbage & recycling should be emptied into the main outside bins (in the Mohyla parking lot, just outside the back door on the west side of the building).
 - All linens must be without damage or stains.
 - The room should be dusted and wiped down.
- You must sign up for a move out inspection time slot one week before moving out. If you will be leaving after office hours, you agree to trust the judgment of a Mohyla staff member as to the state of your room.

- You must return your keys to the Mohyla Institute office by 11:00am on Thursday, June 8th.
 - If you will be leaving after office hours, there is a key drop box on the front of the office door.
 - Lost key price list:
 - Laundry key: \$10
 - Bedroom key: \$20
 - FOB: \$30
 - Back Door Key: \$50

Additional Information

If you have any questions which have not been answered by this information sheet, please feel free to contact Mohyla Administration ahead of your arrival. We are happy to answer any questions or concerns you may have.

Phone: 306.653.1944

Email: info@mohylainstitute.ca

Website: www.mohylainstitute.ca